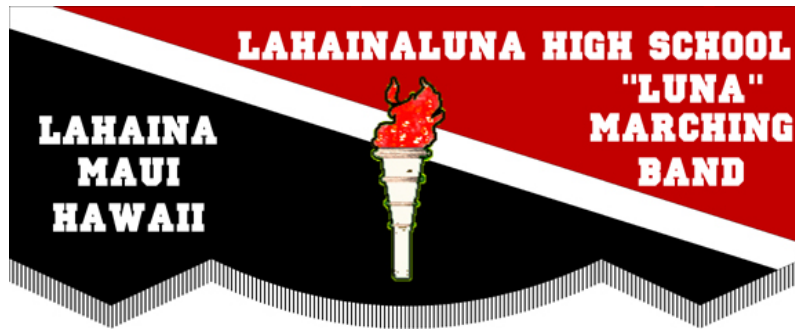


Lahainaluna High School

Pep Band and “Luna” Marching Band Handbook

2008–2009



Lahainaluna High School Music Department
Lahainaluna High School
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Aloha!

Welcome back to a new year here at Lahainaluna. I hope everyone's summer was an enjoyable one. Now that the days of sleeping late, waking up late, going to the beach, or (for some of us) working long hours are over, we start a new year hopefully ready and eager to learn and grow.

The purpose of this handbook is to help you and your parents or guardians understand what being in the Lahainaluna Pep and Marching Band is all about. Contained in this handbook are things such as ensemble descriptions, instrument policy and uniform. Please keep this handy as it will be beneficial to you in the future.

I am looking forward to working with you students and parents. Have a great year!

Mahalo,

Myron K. M. Carlos
Band Director

Music Department Mission & Philosophy

Our Mission

To accord all students with rich experiences, a rigorous curriculum, and respect and appreciation of the fine arts through music of performance; to be lifelong stewards of musicality.

Our Philosophy

Preparation

Preparing young adults for light outside of high school is one of our goals. Whether it be a future in music, school or trade, we strive to prepare students for the real world through teamwork, discipline, promptness, punctuality, humbleness, appreciation and respect. Hard work yields good results.

Professionalism

Just as instructors are expected to present themselves in a professional manner so, too, our students are expected to display professionalism. There is a time and place for all actions. Respect before personal conviction.

Performance

Performing on stage to exhibit one's talents and efforts is a privilege and an ultimate goal. Understanding that the performance is a culmination of months of hard work, but for one moment in time must be performed flawlessly, students will participate in opportunities designed for various purposes.

Pride

Feeling a sense of accomplishment; knowing that you have given your best; representing Maui, Lahaina, Lahainaluna, and yourself with dignity, are our facets of pride.

Pep and Marching Band Overview

The Pep and Marching Band is for students who wish to learn and/or continue performing instrumental music suitable for Marching Bands. Students will learn and build upon prior knowledge pertinent to their unique instrument(s) and perform in public venues music of differing genres and eras. Also covered will be marching techniques and performance etiquette. **Afterschool and out-of-school activities are a part of the curriculum.**

Students in the Pep and Marching Band must be or have been enrolled in a music class at Lahainaluna (this may be waived in some cases -- Please see the director if this applies to you). This class meets out of the regular school day and is an extra period giving students a total of eight periods instead of the normal seven periods. **Those with health conditions, please inform the director prior to partaking in any of the activities.**

Unless otherwise cleared by the director, **ALL STUDENTS MUST BE ENROLLED IN THE CLASS.** If this pertains to you, please see the registrar or a counselor and have them add the class to your schedule.

Supplies

All students are responsible for providing their own:

Brass: mouthpiece, small rag/towel (not paper towel), pencil, \$5 Music Booster annual dues

Woodwinds: mouthpiece, ligature, reeds, small rag/towel (not paper towel), instrument swabs, pencil, \$5 Music Booster annual dues

Percussion: sticks (appropriate), pencil, \$5 Music Booster annual dues

Colorguard: N/A

Majorettes: Batons

Some items may be purchased from the director but quantities are extremely limited. **Please check with the director before purchasing something on your own.**

Instrument Rental Policy

Because of limited inventory, students who own their own instrument are highly encouraged to use it. However, if you must borrow a school instrument, the student must fill out an instrument loan contract available from the instructor during the opening weeks of instruction.

Performance Ensembles

The “Luna” Marching Band

The marching band this year consists of four units. One of the units consists of all students marching woodwind and brass instruments named simply as the “Winds”. The second unit is the drumline , the third is the colorguard and the fourth is the majorettes. All units form the “Luna” marching band. The marching band performs at football games, parades, homecoming halftime and pep rallies.

Pep Band

The Pep Band is comprised of the Marching Band students during the non-football season. This ensemble also allows students to experience playing music for various athletic games from stadium to arena settings.

Grading

Every student will be assessed under these guidelines. It will reflect the student's grade for the *Quarter*. Semester grades are an average of the raw scores of two Quarters. Year grade is determined by the average of the raw scores of two Semesters.

Each Quarter, every student's grade will be calculated within the following criteria:

Performances	45%
Attendance/Aptitude	45%
Rehearsal/Sectional	10%

Performances

Throughout the year, the student will be involved in several performances. The performance is to showcase what they have learned and worked on during class and afterschool rehearsals. It is a culmination of what they have learned, much like a final. Students may be removed from a performance based on any of the grading criteria resulting in a "0" (zero) for this portion of the student's grade.

Attendance/Aptitude

This portion entails individual student attitude and performance in class. This includes how hard and how well a student does in class. Frequent tardies forgetting class supplies will effect this portion of the student's grade.

Rehearsal/Sectional

Students are required to attend scheduled afterschool/out-of-school rehearsals and sectionals. Rehearsals are done when the band is in full attendance. Sectionals are done with select groups of the band by the director (flutes, percussion, brass, french horns, etc.). Rehearsals/Sectionals begin roughly 2 weeks to a month before any major concert. A schedule will be provided within an adequate time for the student to arrange drop off and pick up times and for their work schedule should they have a job or for sports. Student-run sectionals does not fall under this criteria however, repeated absences will be recorded and parents will be notified. Remember, this is a class. Failure in this subject may hinder you from participating in other school events (athletics, proms, field trips, etc.)

Grading Scale

A - 90% +

B - 80-89%

C - 70-79%

D - 60-69%

F - 0-59%

*- Quarter, Semester, and Year Grades are rounded to the nearest percent (ones place); grading program used: Easy Grade Pro

Dress Policy for Performances

*subject to change with notice

Marching/Pep Band

Class A- Band – aussie; plume; white shirt (no print); black bibbers; gauntlets; black gloves; long black socks; black marching shoes; long hair is hidden in the aussie; refrain from wearing unnecessary jewelry; jewelry must be hidden as much as possible.

Colorguard – TBD

Batons – TBD

Class B- Band and Colorguard – red polo shirts (tucked in); black slacks; plain black belt (optional); long black socks; black marching shoes; tie long hair back; refrain from wearing unnecessary jewelry; Marching Sweater (optional)

Batons – red polo shirts (tucked in); black cheer shorts; white socks (all the same); Approved shoes; natural colored and appropriately styled hair (matching style) ; refrain from wearing unnecessary jewelry; Marching Sweater (optional)

A Marching Band sweater may be purchased though the band as an optional purchase. The Marching Band sweater is the only acceptable optional outdoor clothing when student is dressed in Class uniform. Hats are not permitted. Sunglasses are only acceptable for afternoon football games only.

Violation of ANY part of this dress policy may result in an immediate removal from the performance unless otherwise previously cleared by the Director resulting in a 0 (zero) for the performance part of the grading criteria. If there is any damage, loss or unauthorized altering of any school owned part of the uniform, student must compensate the band for a replacement. If any student has a problem obtaining any of the above for uniform, please inform the director immediately--not the day of the

performance.

Items available to purchase from the LHS Music Department:

- Red Polo Shirt \$15
- Black Gloves \$5/2 pairs
- Red Sweater \$20

Absence and Tardy

This section deals particularly with events that are not a part of a typical school day.

At no time is the State of Hawaii, the Department of Education, Lahainaluna High School, Lahainaluna High School Music Program, the Lahainaluna Band or any of the mentioned's affiliates responsible for a student who is in transit to and/or from an event or not in attendance. Absences and tardies *during school/class time* will be dealt with according to the school policy on attendance (see student planner for attendance policy).

Rehearsals

If a student is either (1) absent, (2) tardy to or (3) leaves early from a rehearsal/sectional without proper clearance from the Director more than once, they will be removed from the performance resulting in a "0" (zero) for that portion of their grade.

To prevent a student from being removed from a performance due to their attendance a parent/guardian must inform the director in writing as early as possible (phone call or e-mail for unforeseen, sudden instances). Acceptable reasons will be considered on a case-by-case basis. Further information may also be requested (i.e. trip itinerary, doctor's note). Please use the attached EXCUSED ABSENCE REQUEST FORM to request missing a Rehearsal.

NOTE: Although a student is removed from a performance due to attendance, to prevent further lowering of grade, the student **MUST** still attend rehearsals.

Performances

Parents, please make all possible arrangements to personal activities to ensure that your child is in attendance for all performances. If a student is unable to attend a performance, he/she must inform the director no later than two weeks in writing with a parent/guardian signature before the scheduled performance. To make up for an acceptable missed performance, the student must make it up with a written assignment. Acceptable absent and tardy excuses for performances are 1) hospitalization and 2) a death in the family. A copy of an official document is needed in order to still get credit. Trips, doctor appointments, outings, or anything of the sort is unacceptable and should be scheduled accordingly to the best of your ability to not conflict with the student's education.

Students are also expected to assist in the loading and unloading of equipment prior to any performance and immediately following a performance. They are also responsible for assisting in the setup and breakdown of the venue.

If there are some things already in conflict feel free to discuss it with the director. Please use the attached EXCUSED ABSENCE REQUEST FORM to request missing a rehearsal or a performance. **ALL REQUEST OUTCOMES ARE SUBJECT TO THE DIRECTOR'S DESCRESION. JUST BECAUSE YOU TURN ONE IN, IT DOES NOT MEAN YOU ARE EXCUSED.**

Music Booster Club

The Lahainaluna Pep Band and "Luna" Marching Band is a part of the Lahainaluna Music Performing Arts program along with the Lahainaluna High School Concert Bands and the Lahainaluna High School Choir Programs. The support group that assists in the Music Performing Arts Program is the Music Booster Club.

The Lahainaluna High School Music Booster Club is comprised of parents, school faculty, community members, alumni, and students who assist the Lahainaluna High School Music

Department, particularly the performance ensembles (Band, Choir and Marching/Pep Band) in the activities it partakes in from fundraising to chaperoning and all in between.

A \$5 annual Music Booster due will be assessed per each student enrolled in the Music Performing Arts Program (A one time fee per student regardless how many ensemble he/she is a member of). Meetings are usually once every month. If you are interested in being an officer or a member of the Lahainaluna High School Music Booster Club, please let the Director know.

Section Leaders

The role of the section leader is to keep the general demeanor of their section productive and positive. They are responsible for keeping their section well informed and well prepared. Students are asked to cooperate and work with their section leader for the betterment of the entire band as a whole.

Drum Major: Kiana Hayes

Flutes/Clarinet/Saxophone: Dejarhae Macugay

High Brass: Josie Gomez

Low Brass /Low Woodwind: Cyril Domingo

Drumline: Joey Damaso

Color Guard: Sheina Baybayan

Majorette: Rachel Quiseng

Music Officers

The Officers are the leadership board that aids in providing services and activities for the Music Program.

Manager: Josie Gomez

Assistant Manager: Dinah Lee Galam

Secretary: Dejarhae Macugay

Treasurer: Kiana Hayes

Uniform Manager: Joey Damaso

Equipment Manager: Cyril Domingo

Historian: Jiovanno Diaz

Librarian: Kekaulike Shibao

Expectations

All students are expected to:

- make more music—less talk.
- conduct themselves in a civil manner
- treat everyone including themselves with appropriate respect
- be ready to learn: mentally, emotionally and physically (have all supplies—including instrument and music)
- be responsible for their own actions as well as the consequences
- answer all questions honestly and promptly
- adhere to all classroom and school rules set forth
- learn how to read music
- PRACTICE
- ask for help as soon as possible—not as soon as convenient
- keep your parents/guardians well informed
- be prompt
- be aware of all assignments
- exercise self control
- exercise professionalism
- be a positive contributing member to the group
- try harder

All information within the Handbook subject to change with notice.

Classroom Rules

- Come prepared—Mentally and Physically.
- Respond with a clear and articulate voice.
- No food, drink, gum chewing allowed. Water in a resealable, spill-proof container is allowed.
- Remove shades/sunglasses from your face.
- During lectures, raise your hand if you wish to speak, otherwise, remain quiet.
- Put things back where you got them from before leaving the room.
- It is everyone's responsibility to keep the room clean.
- Ask before going to the restroom. Please try to use it either before school, during recess or lunch. More than 5 minutes is considered a class cut.
- Class starts.
- Cell phones and pagers are off—not on vibrate or silent. They are OFF.
- Cell phones, pagers, personal media players and personal video game players are NOT IN VIEW. (Including headphones)
- No games of any sort allowed during class time.
- Don't touch equipment that is not yours.
- Use equipment for what it's intended for.

- Practice rooms are for practicing only.
- The Band Room is open during non-class times for practicing, homework or office work only.
- All school rules apply.

Field Rules

This year we have been granted the use of a grass field at Lahaina Intermediate School. All Field rehearsals will be held there.

- Come prepared—Mentally and Physically.
- Respond with a clear and articulate voice.
- TRAVEL ONLY ON LAHAINALUNA ROAD. DO NOT TRAVEL THE DIRT PATHS BETWEEN THE SCHOOLS.
- No food, drink, gum chewing allowed. Water in a resealable, spill-proof container is allowed.
- Shades/sunglasses are allowed.
- During instruction, raise your hand if you wish to speak.
- Leave the field in BETTER condition than when we got there.
- It is everyone's responsibility to keep the field clean.
- THERE IS NO RESTROOM. Use it before you leave LHS.
- Be prompt.

- Cell phones and pagers are off—not on vibrate or silent. They are OFF.
- Cell phones and pagers are NOT IN VIEW.
- No games of any sort allowed.
- Don't touch equipment that is not yours.
- Use equipment for what it's intended for.
- All school rules apply.

Bus Rules

- The Driver is ALWAYS right.
- Be VERY respectful to the driver. Get to know who they are.
- Respect the adults and chaperones on board.
- Exercise self control on the bus.
- Respect bus riding "traditions" (Alma Mater, cheers, etc.)
- No food, drink, gum chewing, or water unless it's okay with the Driver.
- Headphones are used with media players. NO LOUD SPEAKERS.
- No instruments played on the bus.
- Keep your volume to a reasonable level.
- Leave the bus in BETTER condition than when we got there.
- Nothing is to be physically out of the bus.

-Stay seated.

-Follow the posted rules unique to each bus.

-All school rules apply.

Guidelines while in Public

The following guidelines pertain to the standards which will be enforced for all members of the Pep and Marching Band program as they represent Lahainaluna at football games, competitions and affiliated events. As the “Luna” Marching Band is most visible in uniform, members must constantly strive to make a good impression.

- Do not remove any part of the uniform without permission of an adult helper, section leader, drum major or director.
- Improper conduct will never be tolerated.
- Profanity of any kind is forbidden.
- Public displays of affection are not allowed in uniform.
- Riding the bus to a performance is required. Driving is not permitted unless cleared with the director and has submitted a student driver form (available from the director) for the State of Hawaii.
- Participation in stands performances as well as structured cheers is required of all members. IT IS OUR RESPONSIBILITY.
- Always be prepared to play. Flip folders and lyres must be with you at all times in the stands.
- Remain in assigned seats while in the stands. Moving around is not permitted.
- Do not leave the stands unless you are given permission by an adult helper, section leader, drum major or director and you have a buddy with you.
- Homework, reading, laptops, gaming devices, cell phone use is not permitted.
- No food or drink is allowed at any time. This includes candy and gum. Always have water available to you. Do not have anyone bring food to you in the stands at any time.

- Non marching friends or relatives are not permitted to sit with you and/or the band in the stands during the game. Before and after the game is acceptable.
- Show respect for all other bands performing and opposing teams, as they have worked just as hard as you. Rude comments and public criticisms are inappropriate and immature.

An infraction of the expectations, rules and/or guidelines will result in **one hour detention afterschool of that day. An hour will be added per day missed** (including weekends). Should detention hours not be satisfied by the end of any quarter, the hours accumulated will be submitted to School Administration and further additional hours will cease. Detention must be cleared through Mr. Carlos. **Any contraband items will be confiscated and redeemable by a legal parent or guardian of the respective student. Non-redeemed items will be disposed of quarterly. Damaged property due to negligence will be reimbursed by the party responsible.** Should the responsible party not take responsibility, all in the immediate vicinity will be held responsible. Administration may also be contacted. These rules are non-negotiable.

List of Events

The **Calendar** Link on our website (www.lahainalunamusic.org) is always the most current schedule of events. Besides performances and rehearsals, important dates such as due dates, fundraisers, booster meetings, etc. will be posted. Here is a current *tentative* list of events that we have scheduled this year:

- August 12 - Booster Meeting
- August 24 - Car Wash
- August 30 - Performance
- September 9 - Booster Meeting
- October 19 - Car Wash
- December 7 - Car Wash
- December 9 - Booster Meeting
- January 13 - Booster Meeting
- February 10 - Booster Meeting
- February 22 - Car Wash
- March 10 - Booster Meeting
- March 16 or 17 - Spring Concert
- April 14 - Booster Meeting
- April 19 - Car Wash
- May 12 - Booster Meeting
- May 24 - Aloha Concert
- May 30 or 31 - Music Department Banquet
- June 7 - Graduation

Again, this is a TENTATIVE list of events. Please check the website as the year progresses for the most current of events.

A complete schedule for football and basketball games will be available as soon as it is received by the Athletic Department.

Parent/Guardian Signature

date

Student Signature

date

Lahainaluna High School Music Performing Arts

PERFORMANCE / REHEARSAL

EXCUSED ABSENCE REQUEST FORM

This form should be submitted at least 2 weeks prior to the scheduled activity whenever possible.

Date _____

Student's Name _____ Grade _____

Instrument or Position _____

I am requesting permission for my son/daughter to be excused for:

being TARDY for

being ABSENT from

EARLY RELEASE from

the activity listed below according to the policies outlined in the Marching Band Handbook regarding excused absences.

_____ on _____
INDICATE THE SPECIFIC PERFORMANCE EVENT OR REHEARSAL HERE DATE OF THE EVENT

Briefly state the reason you are requesting your student be excused from this commitment below.

Parent's Signature _____ Phone # _____

The student & parent will be notified in the event their request for an excused absence is denied.

RETURN THIS FORM TO MR. CARLOS

Keep this as your "master copy". Make copies as needed

